

**West Lothian Council  
School handbook information**



**Eastertoun Primary School and  
Nursery Class**

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# School information

## West Lothian Council Mission Statement

*“Striving for excellence... working with and for our communities.”*

## West Lothian Council Values

- Focusing on customers' needs
- Being honest, open and accountable
- Providing equality of opportunities
- Developing employees
- Making best use of resources
- Working in partnership

## Eastertoun Primary School's Vision

Our vision is to promote a whole-school working ethos to ensure that all pupils are given the chance to flourish, learn, achieve and develop in a safe and nurturing environment. We are working together to ensure that our children are given the best possible opportunities to develop their full potential whatever they want to be in the future.

## Eastertoun School Values

Our school **values** are exemplified by our Values Teddies, which were designed by our children:



Kindness

**Cleo** - Care and love each other



Teamwork

**Rhea** - Responsibility and helping each other



Focus

**Bill** - Be Inspired, Love Learning



Resilience

**Tobie** - Try our best in everything

## Eastertoun School Aims

### ATTAINMENT AND ACHIEVEMENT

To raise standards of educational attainment for all in school, especially in the core skills of literacy and numeracy.

### FRAMEWORK FOR LEARNING

To support and develop the skills of teachers, the self-discipline of pupils and to enhance school environments so that they are conducive to teaching and learning.

### INCLUSION AND EQUALITY

To promote equality and help every pupil benefit from all educational experiences to meet their individual needs

### VALUES AND CITIZENSHIP

To work with parents to teach pupils respect for self and one another

### LEARNING FOR LIFE

To equip pupils with the foundation skills, attitudes and expectations necessary to prosper in a changing society, and to encourage creativity and ambition.

## Eastertoun School Charter

### Safe Ready and Respectful

## Standards

### 2.1 Attendance

It is necessary to stress the importance of regular attendance and punctuality for children to ensure that they cover all the work of the class and any individual programme of work which has been planned.

If circumstances arise when your child will be unavoidably late please provide an explanation. Children arriving late for school should report directly to the main entrance of the school and they will be marked as late on the register.

**Parents/Carers should contact the school before 9.30 on the first day of absence.** If no contact has been made, the school will attempt to contact the parent/carer using the emergency contact numbers provided. It is the parents/carers responsibility to ensure these are kept up to date. If your child is absent due to illness or some personal or family incident, please inform the school by letter on your child's return to school, even if you have already let us know by phone

The school enters pupil absence electronically using codes for particular reasons for absence. To ensure an accurate record is kept it is important that, should your child be absent, you provide an explanation for that absence either by letter or by telephone. Our school has a system which sends out an automated text message to a mobile telephone in cases of unexplained absence. The text is repeated regularly until answered. Parents/carers and schools must work in partnership in order to benefit from early notification of unexplained absence from school. Parents are urged to opt into this system.

The Scottish government has issued a directive informing local authorities that, due to the impact absences during term-time have on children's learning, any such absences will be recorded as unauthorised. Family holidays should therefore be taken out-with term times. If, in exceptional circumstances, you wish to take your children out of school, you must make your request to the Head Teacher in writing.

If you become aware that your child may be absent from school for a considerable length of time, due to illness or admission to hospital, you are requested to inform the school as soon as possible.

We monitor pupil attendance and lateness regularly and comply with West Lothian Council's attendance policy. As part of this it may be necessary for me to contact you by letter, or in some cases by telephone, in order to highlight the issues of low attendance. **West Lothian Council policy states that a letter is sent home when attendance drops below 90% - even where the school is aware of the reasons for the absence.** Missed education through lateness and absence has a significant and serious effect on your child's education, and potentially on the education of others in the class. Working together we can ensure that your child makes the most of all available opportunities.

### 2.2 Ethos and Behaviour

Children learn to develop values and positive attitudes towards themselves and others in many aspects of the curriculum which in turn contribute to their personal and social development. Our school works hard to build confidence and self-esteem and provide opportunities for children to contribute to the whole school community. Much of their development in these areas helps to lay the foundations for becoming responsible citizens of the future.

We promote and expect a high standard of responsible behaviour from pupils towards staff, other pupils and towards their surroundings. Self-discipline is the key to good behaviour and we depend on your support in reinforcing the positive relationships guidelines of the school.

These guidelines are based on mutual consideration, good manners and respect and are in place to ensure the safety and wellbeing of all pupils and staff in school to ensure they are ready to learn.

Our Positive Relationships Policy is based round our School Charter of 'Safe, Ready and Respectful' which are the rules we all aim to live by at Eastertoun Primary. The language of our School Charter is a visible consistency across our school and the basis of all conversations about promoting positive relationships. Our School Value Teddy Bears exemplify our school values.

#### **We ask your child to:**

**Be safe in and out of school, be ready to learn and respectful to everyone.**

To achieve this we encourage all pupils to:

- Be honest
- Be kind and helpful
- Care for others
- Be hard working
- Try their best
- Look after property
- Listen to others

### 2.3 School Dress Code

Each school has its own dress code, for the whole school, based on the Council's policy which all pupils will be expected to keep to.

Our school uniform consists of a maroon sweatshirt, jumper or cardigan, a white polo-shirt, shirt or blouse, grey trousers, skirt or pinafore and black school shoes. Sweatshirts, cardigans and polo shirts can be bought with the school badge but this is optional. School uniform with a logo can be purchased online at [www.border-embroideries.co.uk](http://www.border-embroideries.co.uk) and any other uniform from any retailer.

Our PE uniform is a plain white T-shirt and black shorts, leggings or joggers.

The Council will not be responsible for loss of or damage to pupils' clothing and personal belongings including mobile phones. Valuable items, including jewellery and unnecessarily expensive articles of clothing, should not be brought to school.

School Clothing Grants are available to parents in receipt of a qualifying benefit; application forms are available from the school or online.

The Council's Dress Code for Schools Policy is available online at [westlothian.gov.uk](http://westlothian.gov.uk)

### 3.1 Equality and Fairness

All pupils have the right to enjoy opportunities and activities, regardless of their background, race, gender or religion, so that they will be given the freedom to develop their full potential without constraint.

Our aim is promote self-esteem and a positive self-image in every pupil. Self-respect and respect for others is a priority. We treat boys and girls equally and offer the same opportunities to all pupils by offering a diverse curriculum, which addresses the needs and opinions of all. We aim to maintain an environment which is free from bullying, racism and other forms of discriminatory behaviour. We value your support in maintaining this ethos.

### 3.2 Partnership and Communication with Parents

West Lothian Schools operate an open, responsive policy with regard to questions or concerns that parents may have. Should you have concerns or complaints regarding the service provided you should raise these with the Head Teacher in the first instance.

Newsletters are issued frequently and curricular evenings and Parents' Meetings are held regularly. Your comments and suggestions on the work done in school and the service provided for you and your child are welcomed.

Evaluation forms will be sent to you from time to time so that we can be sure that we are listening to what you say about the service provided for you and your child.

### 3.3 Parent Councils

A Parent Council is a group of parents selected by members of the Parent Forum to represent all the parents at a school on a voluntary basis. All parents/carers in a school are automatically members of the Parent Forum of that School.

At Eastertoun we also have staff members which is reflected in our name of the Parent Staff Council (PSC).

The purpose of our Parent Staff Council is to:

- support the school in its work with parents
- represent the views of all parents

- encourage links between school, parents, pupils, pre-school groups and the wider community.

Parent Councils operate in accordance with a local constitution. Parents can put themselves forward to be members of the Parent Council in accordance with that constitution. The PSC meet regularly to support the school in many ways.

Further information can be found on the Scottish Parent Teacher Council website <http://www.sptc.info>



## 4.1 General

Every child and young person in Scotland is entitled to experience a broad general education, as described by the Scottish Government's Curriculum for Excellence.

The curriculum is organised into eight broad categories.

### Expressive arts

Teachers plan and deliver lessons and projects in all four areas of the Expressive Arts – Art and design, Dance, Drama and Music. We have a visiting specialist in PE and one of our own class teachers specialises in Music. They both enhance the learning experiences on offer to the children. Classes have timetabled blocks of specialist teaching throughout the year.

There are opportunities throughout the year for children to prepare and showcase performances of singing, dancing and performance at assemblies and events.

### Health and wellbeing

A holistic approach is taken to promote health and wellbeing in Eastertoun Primary. Account is taken of the stage of growth, development and maturity of each individual as well as the social and community context. Within a progressive framework, children are provided opportunities to develop the knowledge and understanding, skills, capabilities and attributes, which they need for mental, emotional, social and physical wellbeing now and in the future.

Promoting health and wellbeing at school is embedded in the variety of activities offered during the day and in extra-curricular activities. We benefit from a PE specialist who delivers lessons in physical education. Opportunities also lie within the context of Religious and Moral Education, Social Studies or as stand-alone topics.

### Languages

The development of literacy and language skills play important roles in all learning. Staff build on the foundation, which has been started at home and help children to use literacy skills for a variety of purposes. Literacy skills are regarded as essential life skills.

**The four main outcomes are Listening, Talking, Reading and Writing.**

Literacy and language skills are developed using all curricular areas. Staff exploit cross-curricular opportunities to promote literacy and language development, to help children see connections across the curriculum and to make learning meaningful. It is considered very important that children have a context and a purpose to motivate and stimulate them using language interestingly, imaginatively, appropriately and precisely.

French is taught from P1 through to P7. In P1 to P4 there is a focus on talking and

listening with the pupils being encouraged to take an active part in role-play, games and songs. P5 to P7 children are encouraged to consolidate and further develop the listening alongside the more formal skills of reading and writing. Spanish is also offered at P5- P7. Through presenting Modern Languages in an enjoyable and inclusive manner, we hope that our pupils will be able to make use of their increasing knowledge of a modern language successfully and confidently in a real international context.

We do not provide teaching by means of the Gaelic language as spoken in Scotland. A placing request to a Gaelic language school in a neighbouring authority should be submitted to Pupil Placement.

### **Mathematics and Numeracy**

Mathematics involves the knowledge and understanding of processes and concepts, making connections and applying these in a range of contexts. Numeracy skills are regarded as essential life skills. Children come to school as active mathematical thinkers having, through trial and error, solved problems naturally in play and family life. At school children are provided with structure through which they can further develop skills, understand concepts and learn facts and techniques.

Mathematical activities are planned for the children through which they further develop their understanding of number, money, measure, shape, position and movement and information handling.

Children will enjoy exploring, applying their thinking and presenting solutions to others in a variety of ways. At all stages collaborative learning encourages children to reason logically and creatively through discussion of mathematical ideas and concepts. Mental maths is a daily activity in all classes to develop quick recall, reinforce learning and apply to real life contexts.

### **Religious and moral education**

Children learn about and from the beliefs, values, practices and traditions of Christianity and other world religions, as well as other traditions and viewpoints independent of religious belief. Your child will think about their own beliefs and values.

Weekly assemblies offer a space for reflection and celebration throughout the session. Diversity is celebrated; moral values are explored, established and reinforced through reflection, discovery and critical evaluation. The children are taught the importance of respect, tolerance and understanding.

RME is an important part of the curriculum and forms a significant part of our approach to developing and discussing respect, morality and values. If you wish to discuss your child's involvement in religious observance or education, please contact the Headteacher.

## Sciences

Through our science programmes children develop their interest in and understanding of our living, material and the physical world.

There are five main learning outcomes:

- Planet Earth
- Forces, electricity and waves
- Biological systems
- Materials
- Topical science.

Every opportunity is taken to make connections to other curricular areas. Children engage in a wide range of collaborative investigative tasks, which allow them to further their knowledge and understanding.

## Social studies

Programmes of study are planned to ensure continuity, depth and progression throughout the levels in Curriculum for Excellence and will include social studies topics relating to people, past events and societies; people, place and environment and people in society, economy and business.

Some studies may last several weeks; others will have a short-term focus. Educational outings are often linked to social studies topics and enhance the learning experiences of the children.

## Technologies

The technologies framework includes creative, practical and work-related experiences and outcomes in business, computing science, food, textiles, craft, design, engineering, graphics and applied technologies. As children play and learn, they develop an interest, confidence and enjoyment in technologies. Children also develop an understanding of the role and impact of technologies in Scotland and the global community.

Digital skills are developed through direct teaching but are also transferred and applied in different learning contexts. Interactive whiteboards or Promethean Boards are installed in all classrooms.

More information about Curriculum for Excellence is available on the Education Scotland website <https://education.gov.scot/education-scotland/scottish-education-system/policy-for-scottish-education/policy-drivers/cfe-building-from-the-statement-appendix-incl-btc1-5/>

Pupils in P1-P7 work on reflecting on their learning through their Pupil Profile which will contain targets, learning, assessments and feedback.

Parents receive information on their children's progress through homework, updates and other communications from the class teacher. Learning is shared through Twitter, the school's website and through sharing learning events which give pupils an opportunity to share and discuss their learning with their parents.

Formal reporting takes at the two focussed parent evenings and a final report in June.

## 4.2 Instrumental Tuition

The Council offers instruction in bagpipes, brass, percussion, strings and woodwind. Schools will tell children when there is an opportunity to apply for lessons. There is a charge for lessons, but concessions are available. You can find out more from the Instrumental Music Service.

## 4.3 Use of the Internet

Children access information and resources on local and worldwide networks as part of their studies.

We teach children about internet safety and how to report any items that make them feel uncomfortable.

We ask parents to promote the responsible and safe use of the internet at home, including the use of social media if parents permit their children to access it.

Please follow this link to our Sway about Digital Learning at Eastertoun and Anytime, Anywhere Learning.

<https://sway.office.com/kVEkT5JnrxLOfi55?ref=email>

Further information on safe use of the Internet is available at:

<http://www.thinkuknow.co.uk/>

## **4.4 Assessment and Reporting**

Assessment is an integral part of the teaching process and your child will be continually assessed during their school career. This assessment can be both formal and informal and takes many forms; observation, tests, pupil/teacher dialogue, written or spoken tasks and teacher judgement. The result of the assessment process allows teachers to form next steps in your child's learning.

It is the authority's policy to also carry out standardised testing in literacy and numeracy at P1, P4 and P7. These results form part of the overall assessment information about your child.

Information about your child's progress will be shared between home and school throughout the session. This will include parents' nights and an annual report. The aim of the annual report is to provide details of your child's strengths, development needs and attainment within Curriculum for Excellence. Parents and children are welcome to comment on the annual report.

Parents are welcome to contact their child's school at any time if they have any questions or concerns regarding their child's progress.

## **4.5 Support for Learning**

Class teachers are continuously assessing the needs of pupils in their class. The authority provides access to Support for Learning staff and resources for pupils requiring additional support.

Should your child require additional support in a particular area you are invited to discuss this with the class teacher. We consult with parents and carers to ensure the needs of children are met. Each school follows the principles of the Scottish Government's policy of "Getting it Right for Every Child", for more information see the Scottish Government website.

This authority has a policy of inclusion. This promotes the placement into primary and secondary schools of pupils with significant needs. We consult with parents and carers to ensure the needs of children are met. Each school follows the principles of the Scottish Government's policy of "Getting it Right for Every Child", for more information see the Scottish Government website.

# Admission procedures

## 5.1 Admission Procedures

West Lothian is divided into catchment areas for primary and secondary schools. The catchment areas for all West Lothian Council schools are available online at [www.westlothian.gov.uk](http://www.westlothian.gov.uk)

Each school is either denominational (linked to a particular religion) or non-denominational (not linked to any particular religion). All the denominational schools in West Lothian are Roman Catholic. Each home address has a catchment denominational school and a catchment non-denominational school, for both primary and secondary education.

The Pupil Placement section deals with all applications for pre-school and wraparound, and deals with applications for the August primary one (P1) and secondary one (S1) intakes. Schools deal with applications for other stages and for P1 and S1 after the pupils start school. To apply for a school, pre-school or wraparound place you must fill in an application form. You can get application forms online at <https://www.westlothian.gov.uk/apply-for-pre-school-and-school-places> or paper forms are available from schools, nursery schools, libraries, Council Information Service Offices and from the Pupil Placement Section.

To contact the Pupil Placement Section e-mail [pupilplacement@westlothian.gov.uk](mailto:pupilplacement@westlothian.gov.uk) or phone 01506 280000. Information is also available on the Council website [www.westlothian.gov.uk](http://www.westlothian.gov.uk)

## 5.2 New Entrants to P1

You can apply for a P1 place from the November of the year before your child is due to start school, and the places are allocated in March of the same year that your child is due to start school.

Nursery pupils are involved in transition activities during their pre-school year with an increased focus in their final term where they will get an opportunity to become familiar with the school and their new P1 teacher.

An induction meeting for parents of children starting Primary 1 in August takes place in June and parents are given information on starting arrangements, uniform, curriculum and lunch provision. Parents can, of course, make an appointment for more information at any time.

## Admission procedures

### 5.3 Transfer from P7 to Secondary School

You can apply for an S1 place from the November of the year before your child is due to start secondary school. For more information on admission arrangements please see our website [www.westlothian.gov.uk](http://www.westlothian.gov.uk) or contact the Pupil Placement Section [pupilplacement@westlothian.gov.uk](mailto:pupilplacement@westlothian.gov.uk) or phone 01506 280000.

A strong ethos of co-operation between all the Armadale Academy feeder primaries and the academy ensures a smooth and positive transition process for our pupils.

An information evening for parents is held at the academy each year before applications are due in and this is further supported by parent information throughout the session and a P7 parent evening in June once places have been granted. A programme of induction visits to the academy familiarise the pupils with their new school, classes, teachers and timetables while visits to primary from academy staff ensure that your child has the opportunity to meet and work with some of their new teachers.

Well planned communication between academy and primary staff ensure that each child's needs are appropriately considered and planned for and that the educational journey which began with us continues into S1.

We also support any pupil who will be attending a non-catchment secondary.

### 5.4 Extra-Curricular Activities

**The Breakfast Club** is open from 8:10am each morning and provides pupils with a healthy breakfast and aims to establish positive relationships at the start of the school day. Pupils enter the dining hall entrance at the back of the school from 8:10am. There is no supervision before this time.

Breakfast Club is provided free for all pupils in West Lothian. Please contact the office for more information.

## Health & safety and pupil welfare

### 6.1 Medication in Schools

Most pupils will at some time have a medical condition that may affect their participation in school activities. For many this will be short-term; perhaps finishing prescribed medication even though the child's doctor regards the child as fit to attend school. Others have medical conditions which, without help, could limit their access to education.

Parents have prime responsibility for their child's health and should provide schools with information about their child's medical condition.

Please tell the school if your child needs medication. Forms for any child requiring medicine to be taken during school time are available from the school website, school office or can be downloaded from [www.westlothian.gov.uk](http://www.westlothian.gov.uk)

### 6.2 Emergency Contacts and Arrangements

It is essential that the school has the name, address and telephone number of an adult to be contacted in case of an accident or your child feeling ill. Please ensure records are kept up to date by notifying the school of any change of address and telephone number of your child's emergency contact.

Children will only be sent home early in special circumstances. The school will make every effort to contact you in such situations. Where there is no adult to receive the child, they will be supervised in school until such time as suitable arrangements are made. In the event of extreme weather conditions you may check the council website for information on any school closures.

All schools have a means of contacting parents and carers via text message.



## Health & safety and pupil welfare

### 6.3 Meals and Milk

All pupils of nursery schools and classes are entitled to 0.25 litres of milk daily free of charge. Children whose parents are in receipt of qualifying benefits may also receive milk free of charge. Milk is available to other primary pupils at a reduced cost.

The school dining area is organised as a self-service cafeteria. This area is supervised by members of staff. Children may have school meals regularly or on odd days when necessary. Children choose from three options each day. This usually includes a non-meat meal. A 3 coloured tray system is used - green- usually a packed lunch, red - a hot two-course meal and blue - a snack type meal. These are on display to allow the children to see the choices. The menu is available on the Council website. If your child has special dietary requirements, please let the school know.

All P1-P5 children, and P6-P7 children whose parents are in receipt of qualifying benefits, are entitled to free school meals. Other children can buy a school lunch.

If a child loses or forgets lunch money, we will provide a meal and inform parents of the cost. This amount must be paid the following day.

Some parents prefer their children to have a packed lunch and facilities are provided in the school for the eating of packed lunches.

Further information and application forms for free school meals and milk can be obtained from the school or from the Council's website [www.westlothian.gov.uk](http://www.westlothian.gov.uk).

### 6.4 Security

The school has a security system which allows all doors to be locked electronically once the children are in school. The locking system is released automatically if the fire alarm goes off. All visitors should report to the school office via the front entrance of the school, sign in and collect a visitor's badge. The school welcomes parents and carers but asks them to help to ensure the security of the school by reporting to the school office.

### 6.5 Photography

West Lothian schools have a photography consent form which is in accordance with data protection and human rights legislation. All parents are asked to sign a consent form before any photographs are taken.

If you have any concerns about photography, please tell the school.

## **6.6 Child Protection Guidelines**

The safety of your child at school is a priority for the authority. All West Lothian schools follow the Lothian Child Protection guidelines. A copy can be found on **[www.westlothian.gov.uk](http://www.westlothian.gov.uk)**

## Health & safety and pupil welfare

### 6.7 Playground Supervision

Supervision is provided in the school grounds 20 minutes prior to the school opening, during intervals and the lunch hour. If children have an accident or any other problem in the playground they report initially to the supervisor who will take the necessary action. When pupils are at school, the responsibility for their safety rests with the Local Authority. The Head Teacher and staff undertake this responsibility on behalf of the Local Authority.

### 6.8 Transport

West Lothian Council will provide transport assistance for all primary pupils living more than 1.5 miles from their designated school. The provision of transport for pupils attending special schools and classes is not subject to these limitations, but is based on individual pupil need. Further information can be obtained from School Transport (telephone 01506 775291) or from the School Transport policy on [www.westlothian.gov.uk](http://www.westlothian.gov.uk)

Parents, who choose to send their children to a school out with their catchment area, will be responsible for any extra travelling expenses incurred.

### 6.9 Car Park

Our school car park is for staff use only and not for the dropping off or picking up of ELC or school pupils. If you need to drive to school please park, not blocking any local resident's driveways, and either walk your child or send your school via the pathways or pavements. Please note there is no pavement on Manse Avenue.

### 6.10 Requested Early Release of Pupil

There are occasions when parents wish their children to be released from school at other than normal closing times, to enable them to keep a dental or medical appointment outside school, or for other reasons. In all cases, a written request must be made for early release. Parents must then call at the school office and their child will be brought to them.

We would only release a pupil to an adult on the Seemis system or if the parent has informed us that someone different is collecting their child.

On no account should a child leave school premises on their own.

## **6.11 Data Sharing**

On occasion, schools will make data available to partners and also academic institutions to carry out research and statistical analysis. In addition, schools will provide our partners with information they need in order to fulfil their official responsibilities.

The collection, transfer, processing and sharing of data is done in accordance with the Data Protection Act. For more information on how children's data is handled please see our Privacy Notice [https://www.westlothian.gov.uk/media/21250/Education-Schools-Privacy-Notice/pdf/Education\\_-\\_Schools\\_Privacy\\_Notice1.pdf?m=637049262959500000](https://www.westlothian.gov.uk/media/21250/Education-Schools-Privacy-Notice/pdf/Education_-_Schools_Privacy_Notice1.pdf?m=637049262959500000)

## Health & safety and pupil welfare

### 6.12 Feedback, Concerns and Complaints

If you have feedback, concerns or complaints regarding the service you are receiving, these can be addressed by contacting the Head Teacher in the first instance.

If you are dissatisfied with that response you should contact:

Education Services West  
Lothian Council  
West Lothian Civic Centre Howden  
South Road Livingston, EH54 6FF  
Tel: 01506 281952

Educationcustomerservices@westlothian.gov.uk

The Complaints Policy and Procedures for Education & Cultural Services is available in booklet form on request or can be downloaded from the web at [www.westlothian.gov.uk](http://www.westlothian.gov.uk)

Information is available in Braille, tape, large print and community languages.  
Please contact the Interpretation and Translation Service on 0131 242 8181.

هذه المعلومات متوفرة بلغة بريل وعلى شريط وبخط كبير وبلغات الجالية.  
الرجاء الإتصال بخدمة الترجمة على الهاتف 0131 242 8181

এই তথ্য আপনি ব্রইল, টেপ, বড় অক্ষরে এবং কমিউনিটির বিভিন্ন ভাষাগুলিতেও পাবেন। অনুগ্রহ করে ইন্টারপ্রেটেশন অ্যান্ড ট্রান্সলেশন সার্ভিসের সঙ্গে যোগাযোগ করুন। টেলি: 0131 242 8181

這份資料是可以凸字、錄音帶、大字印刷及社區語言的式本提供。請聯絡傳譯及翻譯服務部，電話：0131 242 8181

ਇਹ ਜਾਣਕਾਰੀ (ਬ੍ਰੇਲ) ਨਿਰੁਪੀਨ ਏ ਪੜ੍ਹਣ ਵਾਲੀ ਲਿਖੀ, ਟੇਪ, ਵੱਡੇ ਖਿੱਟ ਅਤੇ ਸਮਾਜ ਦੀਆਂ ਹੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿਚ ਉਪਲਬਧ ਹੈ। ਸ਼ਿਖਾ ਕਰਕੇ ਇੰਟਰਪ੍ਰੀਟੇਸ਼ਨ ਅਤੇ ਟਰਾਂਸਲੇਸ਼ਨ ਸਰਵਿਸ ਨੂੰ ਇਸ ਨੰਬਰ ਤੇ ਸੰਪਰਕ ਕਰੋ : 0131 242 8181

یہ معلومات بریل (اندھوں کے رسم الخط)، ٹیپ، بڑے حروف کی طباعت اور کمیونٹی میں بولی جانے والی زبانوں میں دستیاب ہے۔  
برلومربیانی انٹرپریٹنگ اینڈ ٹرانسلیٹنگ سروس سے ٹیلیفون نمبر 0131 242 8181 پر رابطہ قائم کریں۔